

**INTERAGENCY COORDINATING COUNCIL ON EARLY INTERVENTION**

**GENERAL MEETING**

**FEBRUARY 27, 2004**

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**MEMBERS PRESENT:**

Raymond M. Peterson, M.D; Chair; Jim Bellotti, representing CDE; Sylvia Carlisle, M.D; Arleen Downing, M.D; Marcy Gallagher, representing DMHC; Gretchen Hester; Rick Ingraham representing DDS; Cynthia Jaynes, representing ADP; Thomas McCool, Ed.D; Beverley Morgan-Sandoz; Hallie Morrow, M.D., representing DHS; Marie Kanne Poulsen, Ph.D; Theresa Rossini; Elaine Fogel Schneider, Ph.D; Cheryl Treadwell, representing DSS; and Luis Zanartu, representing DMH.

**MEMBERS ABSENT:**

Toni Gonzales

**OTHERS PRESENT:**

See Attachment A.

**RECORDER:**

Cheryl Holden

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**WELCOME AND ANNOUNCEMENTS**

Dr. Peterson called the meeting to order at 8:15 a.m. and welcomed everyone in attendance. ICC Members and the audience provided self-introductions. Dr. Peterson announced that ICC member Michelle Douyon-Davis and community representatives Jan Kearns and Patty Moore submitted letters of resignation from the ICC. With regret, the ICC accepted their resignations and acknowledged their contributions to the ICC. All three will receive Certificates of Appreciation. Lynn Lorber is no longer representing the Office of the Secretary of Education, Hanna Skandera, of the Secretary's office has notified ICC staff that she will attend ICC meetings, starting in May 2004. Ms. Lorber has taken a job with the Assembly on Higher Education.

Elaine Fogel Schneider welcomed first time ICC meeting attendees, Christine Hickey, Chris A. Lota, Rosa Gaona, and Robin Melrose Bourbon, and thanked them for attending the Newcomers Orientation meeting.

**AGENDA REVIEW**

The agenda was reviewed and approved as written.

**APPROVAL OF MINUTES**

The minutes of the November 21, 2003, ICC meeting were approved as written.

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### **EXECUTIVE COMMITTEE REPORT**

Executive Committee Chair Hedy Hansen reported on the Executive Committee meeting held on Thursday. The Executive Committee reviewed the activities listed in the standing committees tracking tools. Several methods and options were discussed for prioritizing information in the tracking tools. It was agreed that each committee have a consistent method of recording the activities, action plans and next steps generated at each meeting. A standardized template was agreed upon.

Committee Chairs reported on the activities completed during their committee meetings. The Executive Committee discussed ways to evaluate the information in the tracking tools, prioritize committee activities, identify activities requiring specific assignment and/or collaboration among committees. The Executive Committee also agreed that there would be at least one conference call scheduled for the Executive Committee prior to the next meeting. The intended outcome of the call will be to discuss the identification of priority activities to assist in making assignments to the standing committees.

Rick Ingraham and Ken Freedlander provided information about data prepared by DDS in response to a request from the ICC. The information was compiled from data obtained from 21 Site Monitoring Reports and included information on early entry, IFSP, and transition. This information is included in Attachment B. Attachment B has been revised to identify regional center catchment areas.

Ms. Hansen thanked everyone for their dedication and support of children and families, as it is reflected in the high quality of work completed during the ICC meeting.

### **CHAIR'S REPORT**

Dr. Peterson announced that Hedy Hansen has agreed to Co-Chair the Public Awareness Committee (PAC) with Dr. Schneider. Theresa Rossini agreed to Chair the Family Resources and Supports Committee (FRSC) with Co-Chair Debby Sarmiento. Dr. Peterson encouraged parents of young children to submit applications to become a community representative and informed others who have previously submitted applications that they continue to be under consideration at this time.

Dr. Peterson reviewed highlights from the 2004-2005 Governor's Budget pursuant to regional centers and proposals that include structural changes that, over time, are intended to manage costs within available resources. The Budget does not impose categorical reductions or enrollment caps, and does not compromise the basic integrity of the program.

Dr. Peterson reported he received a questionnaire from the Joint Legislative Sunset Review Committee. The Joint Committee's statutory mandate is to periodically review state boards entities, commissions, councils and certain regulatory agencies to see if they should continue to exist and, if so, under what circumstances. Dr. Peterson asked Cheri Schoenborn to take the lead, on behalf of the ICC, in completing and submitting the questionnaire as instructed by the Joint Committee.

### **STAFF REPORT**

Cheri Schoenborn reported the next ICC meeting would be May 20-21, 2004, at the DoubleTree Hotel in Sacramento. ICC members and community representatives were encouraged to contact the DoubleTree Hotel directly at (916) 929-8855, to make their reservations by April 19, 2004, to ensure receiving the Government rate. Ms. Schoenborn reminded ICC members and community representatives that airline, lodging, and mileage expenses can only be reimbursed up to the maximum allowable rates approved by the State Department of Personnel Administration. She asked everyone to use the most economical method of travel and to contact her for prior approval if a rental car is needed. Members needing assistance with travel arrangements or a travel advance may contact Barbara Ferreira at (916) 654-1596. All other questions about the meeting can be referred to Cheryl Holden at (916) 654-2809 or Cheri Schoenborn at (916) 654-2767.

In an effort to conserve resources, ICC staff will be updating the ICC meeting packet mailing list. ICC members and community representatives should check the address printed in the ICC packet to ensure all contact information is correct. Other interested persons should notify Cheryl Holden if they wish to continue to continue receiving the meeting packet in advance of the meeting.

Ms. Schoenborn announced that Stephanie Myers has returned to WestEd and will resume her role as staff to the ICC Family Resources and Supports Committee (FRSC).

Ms. Schoenborn shared information about presentations scheduled for future ICC meetings. Kathleen Hebbeler, Ph.D., will present an update on the status of the National Early Intervention Longitudinal Study at the May 2004 meeting. Representatives from the Department of Alcohol and Drug Programs will present information on Fetal Alcohol Spectrum Disorders at the September 2004 meeting.

### **SPECIAL PRESENTATION: FIRST 5 CALIFORNIA**

The ICC welcomed Emily Nahat, Deputy Director, Program Management Division of the California Children and Families Commission who provided information on First 5 California. First 5 California was established by the California Children and Families Act of 1998, and is designed to provide, on a community-by-community basis, all children prenatal to five years of age with a comprehensive, integrated system of early childhood development services. Through the integration of health care, quality child care, parent education and effective intervention programs for families at risk, children and their parents and caregivers are provided with the tools necessary to foster secure, healthy and loving attachments. Ms. Nahat explained that these attachments lay the emotional, physical and intellectual foundation for every child to enter school ready to learn and develop the potential to become productive, well-adjusted members of society.

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Ms. Nahat discussed three First 5 California initiatives: School Readiness, Health Access, and Preschool for All. The First 5 California Special Needs Project is part of the School Readiness Initiative. The goal of the Special Needs Project is to strengthen the School Readiness Initiative by demonstrating and disseminating effective practices for programs and systems serving young children with disabilities and other special needs. This includes improved child care program standards, advocacy and funding platforms. Emphasis areas include:

- Universal access to screening;
- Improved utilization of services and supports;
- Inclusion of children with special needs in appropriate typical preschools, child care and other community settings with the provision of necessary supports to help the child succeed in these environments;
- Evaluation to identify effective practices and to improve programs.

Additional information is available on the California Children and Families Commission website, [www.cccf.ca.gov](http://www.cccf.ca.gov) and in Attachment C.

### **FAMILY RESOURCE CENTER/NETWORK OF CA (FRC/N-CA) REPORT**

Linda Landry reported on the activities of the FRC/N-CA meeting held on Wednesday. The minutes from the meeting are included as Attachment D.

### **COMMITTEE REPORTS**

#### **QUALITY SERVICE DELIVERY SYSTEMS (QSDS) COMMITTEE**

The QSDS Committee reviewed the data presented by Ken Freedlander with a focus on early entry. Dennis Self, DDS, shared an analysis of the percentage of public awareness and child find activities as compared to the percentage of live births served in each regional center catchment area. Mr. Self and Peter Guerrero, WestEd, were acknowledged for compiling data and developing an analysis and summary of site monitoring visits. QSDS discussed strategies and methods to review the committee tracking tools and coordinate activities.

#### **INTEGRATED SERVICES AND HEALTH (ISH) COMMITTEE**

The ISH Committee reviewed the November 2003, tracking tool to determine if the goals and activities were accurately represented. ISH committee members discussed aspects of the Preferred Practice Patterns for Speech-Language Pathologists. Nancy Sager and Sandy Harvey will bring issues to the California Teachers of the Deaf and Hard of Hearing Association. They will share reactions with ISH and help to consider issues and possible next steps within the context of the ICC. ISH continues to focus on issues related to health status and involvement of a health care professional in the IFSP process.

#### **FAMILY RESOURCES AND SUPPORTS COMMITTEE (FRSC)**

The FRSC discussed the Information Processing Sharing Tool and prepared questions regarding the Regional Center Child Find and Public Awareness Activities Matrix data for Ken Freeland. The FRSC recommended that the information contained in this matrix be presented identifying the regions to allow an analysis of regional variation and identification of effective practices.

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### **PUBLIC AWARENESS COMMITTEE (PAC)**

The PAC refined general strategies and action plans presented by the committee for each of the three ICC priority areas. The PAC requested DDS to provide data on child find and public awareness activities with the specific regional center catchment area identified to assist in determining areas demonstrating best practices in early identification and entry into Early Start.

It was announced that Governor Schwarzenegger's proclamation of March 2004, as "Early Start Month" coincided with the release of the new poster that celebrates 10 years of California Early Start and the Family Resource Center/Network (FRCN) Training Conference. The poster was unveiled at the FRCN Training Conference and will be mailed to the field as well as to the ICC members and community representatives.

### **PUBLIC INPUT**

Stephanie Myers of WestEd shared information about All of Us Together... Moving to Inclusion. This three-day intensive institute is sponsored by the California Department of Education, Child Development Division. The institute is designed to increase the capacity of local communities to appropriately and effectively serve children with disabilities and other special needs in early care and education settings and their families. Local teams from agencies, school districts and communities will come together at the institute to accomplish this goal.

Jean Brunelli, Past Chairperson of the Infant Development Association (IDA) announced that Anne Marie Richardson-Gibbs has assumed the role State Chairperson. Ms. Brunelli will continue to represent IDA on the ICC. Ms. Brunelli announced the 2004-2005 training schedule has been posted on the IDA website at <http://www.idaofcal.org/training.html>. The IDA website has complete descriptions of training offered and supports on-line registration.

Lois Pastore from the San Diego County Office of Education and Director of the Special Education Early Childhood Administrators Project (SEECAP), funded by California Department of Education, has completed their Symposia 2004 in northern California. A reception was held as a special tribute to the Outstanding Leadership in Early Intervention Award winners. The northern California award winners were Cheri Schoenborn and Patty Salcedo. The southern California award winners were Linda Brault and Dillion Henry.

Ms. Pastore also offered support for the First 5 California Initiative Preschool for All. She encouraged everyone to get involved in their local area planning process, rather than trying to have an impact for children with disabilities later as an "add on."

Kate Warren recommended that potential budget cuts to the developmental disabilities service system and other agencies be a standing agenda item for the ICC meetings. Ms. Warren expressed concern that potential reductions affect an array of children's services. She would like the ICC to be a forum to discuss strategies for how families could provide input on changes to the service system.

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This information would allow her to return to her community with the information and organize efforts to protect the service system from further reductions.

## **AGENCY REPORTS**

### **LEAD AGENCY - DEPARTMENT OF DEVELOPMENTAL SERVICES (DDS)**

Rick Ingraham reported on the status of the Governor's Proposed Budget for 2004-05 for DDS. Significant changes in Budget Year 2004-05 include:

- An increase of \$134 million (\$101.7 million General Fund) to reflect updated caseload estimates and additional costs in the regional center system due to increased utilization of services based on projected consumer needs.
- An increase of \$104.9 million (General Fund) for the transfer of the Habilitation Services program from the Department of Rehabilitation to DDS.
- A decrease of \$6.5 million (100% General Fund) to reflect reduced funding for the administrative activities at the regional centers.
- A decrease of \$100 million (100% General Fund) for Purchase of Services. This reduction will be achieved through a number of proposals in 2004-05 and 2005-06. The proposals recommend establishing Purchase of Services standards, share of cost liability, a standard rate structure, and an alternative service delivery method.

DDS 2004-2005 Governor's Budget Highlights are included in Attachment E. Updates to the proposed Budget will be released in the May Revision.

Mr. Ingraham acknowledged the DDS Early Start staff for preparing the comprehensive data package in response to a request from the ICC. The data package addresses early entry, IFSP, and transition and was compiled from 21 Site Monitoring Reports (Attachment B). Attachment B has been revised to identify regional center catchment areas.

Information about the status of the California Developmental Disabilities Information System (CADDIS) project was shared. In August 2002, the State of California entered into a contract with Deloitte Consulting L.P. for the development and implementation of CADDIS, an integrated case management and fiscal accounting system. CADDIS will use a centralized system located at the Health and Human Services Agency Data Center. It is anticipated that the 2 pilot regional centers (Inland Regional Center and Valley Mountain Regional Center) will begin using CADDIS in April 2004. More information about CADDIS is available at [www.dds.ca.gov/CADDIS](http://www.dds.ca.gov/CADDIS)

DDS, in conjunction with the Center for Health Improvement, has initiated a statewide Autism Learning Collaborative. The goal of the Learning Collaborative is to put into practice recently published guidelines for screening, diagnosis and assessment of persons with autism spectrum disorders. The Learning Collaborative will establish regional center directed resource networks around the state that will offer expert consultation and services for clinical evaluation of

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persons with autism spectrum disorders. North Bay Regional Center in Napa served as the prototype for developing this innovative approach to enhancing service standards. Five additional northern California regional centers began participating in October 2003. Six southern California regional centers joined the Learning Collaborative in December 2003.

DDS and the California Department of Social Services (CDSS) continue to work together on looking at the Child Abuse Prevention and Treatment Act (CAPTA) requirements for provisions and procedures for referring children under the age of three with substantiated abuse or neglect to Part C (Early Start in California).

He announced that the Sixth Annual Training Conference of Early Start Family Resource Centers and Networks will be held on March 4<sup>th</sup> and 5<sup>th</sup>, in San Diego. The theme is Journeys: Children, Families, Family Resource Centers, and Systems. This training event is funded by DDS through the WestEd contract as part of the comprehensive system of personnel development.

Mr. Ingraham provided an update on the status of the Early Start Personnel Development Fund. The Awards Activity Report for 2003-04 is included as Attachment F.

Mr. Ingraham discussed inquiries received on the Early Start toll-free telephone information line. The "BabyLine" Router System can be reached at 1-800-515 BABY (2229). The activity report is included as Attachment G.

#### **CALIFORNIA DEPARTMENT OF EDUCATION (CDE)**

Jim Bellotti reported that CDE, like other state agencies, continues to operate under a hiring freeze. The state level Part C funded position continues to be vacant. The Special Education Division (SED) has reassigned some personnel and functions to better address the availability of existing resources. The most significant change is the reduction from five to three Monitoring and Technical Assistance Units.

The governor's Proposed State Budget for 2004-05 fully funds the special education formula, including increases of \$70 million for a 1.84% cost of living adjustment and \$37.4 million for growth. These adjustments are funded by an increase of \$74.5 million in federal funds, an increase of \$23.6 million in local property taxes, and \$9.3 million from the General Fund.

The Child Development Division reports that federal funds for quality improvement remain in the proposed budget. The Senate version includes separate earmarks for infant/toddler, resource and referral, and school age. The House version does not include the designation for the set-asides. CDE/CDD supports the set-asides, as there are many on-going programs supported by those funds addressing gaps in professional development of child care providers, inclusion of children with disabilities, and expansion of resource and referral services.

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The SED website has been updated to include the Governor's Proposed 2004-05 State Budget and new information related to special education. Please visit the website at [www.cde.ca.gov/spbranch/sed](http://www.cde.ca.gov/spbranch/sed) for additional information.

The MAP to Inclusive Child Care staff are working with the Head Start Collaboration Office to update the 1999 *Bridges Newsletter* focused on inclusion of children with disabilities and other special needs in child care settings. It is anticipated that the update will be published in Fall 2004. The Department of Social Services is providing funding to print 50,000 additional copies for distribution to all licensed child care centers and family child care providers in California.

#### **DEPARTMENT OF HEALTH SERVICES (DHS)**

The Children's Medical Services Branch has a new mailing address:

California Department of Health Services  
Children's Medical Services Branch  
MS 8100  
P.O. Box 997413  
Sacramento, CA 95899-7413

Hallie Morrow provided an update on the Child Health and Disability Prevention (CHDP) Gateway Program. Gateway provides pre-enrollment of children into full scope Medi-Cal at the time the child visits a CHDP provider's office. Parents or legal guardians may indicate that they want to receive an application for continuing health care coverage for their child beyond the pre-enrollment period. Between July 1 – December 31, 2003, over 280,000 children pre-enrolled through the Gateway. 80% of the families requested a Medi-Cal/Healthy Families application, but only 14% returned the application and continued to have eligibility for full scope Medi-Cal services until either Medi-Cal or Healthy Families Program makes a final determination of eligibility. By this summer, an infant delivered to a mother for whom Medi-Cal paid for the delivery can be "deemed" eligible for Medi-Cal at the time of the Gateway visit. This will mean that there will be no need to complete the joint Medi-Cal/Healthy Families application. The proposed cap on Healthy Families enrollment is a potential challenge for the future.

Dr. Morrow provided an update on the status of the Newborn Hearing Screening Program (NHSP). All regions in California are being served by a Hearing Coordination Center (HCC). 148 hospitals have been certified and are participating in the NHSP as of December 31, 2003. Over 300,000 infants were screened in Calendar Year 2003. The refer rate at the time of hospital discharge was 2%. Only 1% of families waived the test. 473 infants were identified with hearing loss (2 per 1000) – 86% were identified by 3 months of age. The HCCs only have confirmation of Early Start entry in 54% of the infants with hearing loss. Of those, 87% had an IFSP initiated by 6 months of age. Only 5% of infants who needed additional evaluation after hospital discharge were lost to follow-up (compared with 30-50% in other states).

DHS, in collaboration with CDE and the FRC/N of CA will present several sessions at the Early Start FRC/N Sixth Annual Training Conference in March



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2004. The South Eastern California Hearing Coordination Center will present information on the NHSP and provide an overview of the screening program and the role and responsibility of the Hearing Coordination Centers. Parent Links will provide a session on support for families of children who have multiple disabilities and are deaf or hard of hearing. A panel of presenters will discuss the need for stronger links between the medical home and early intervention programs for children who are deaf or hard of hearing. A session on the importance of a medical home for infants and toddlers with hearing loss will be presented at the Cal-ED/IMPACT conference in March.

Information was also shared about training for audiologists on the auditory evaluation of infants (Attachment H). The NHSP website has updated provider resource and directory information [www.dhs.ca.gov/nhsp](http://www.dhs.ca.gov/nhsp).

The CCS case management system is being upgraded, with an expected implementation date of July 1, 2004. This will allow providers to electronically submit bills for CCS-authorized services. The proposed cap on CCS enrollment continues to be discussed in relation to the 2004-05 state budget.

Dr. Morrow distributed a handout, "Children's Medical Services Branch Policy and Program Letters" (Attachment I). Policy and program letters are posted online at [www.dhs.ca.gov/pcfh/cms/onlinearchive](http://www.dhs.ca.gov/pcfh/cms/onlinearchive).

#### **DEPARTMENT OF SOCIAL SERVICES (CDSS)**

Cheryl Treadwell provided information about the Child and Family Services Review (CFSR), also known as the Outcomes and Accountability System. The purpose of the federal CFSR is to evaluate the State's child welfare system. It is focused on the quality of the services delivered to children and families at risk and the outcomes associated with services provided. The counties are in the process of completing the self-assessments, providing information on three outcomes for children and families:

1. Safety,
2. Permanency, and
3. Well-being.

Information is also required on seven systemic factors:

1. Statewide information system,
2. Case review system,
3. Quality assurance system,
4. Staff training,
5. Service array,
6. Agency responsiveness to the community, and
7. Foster and adoptive parent recruitment, licensing and retention.

CDSS is currently participating in the data indicators review process to determine if California's data conforms to national standards. Ms. Treadwell provide a list of Child Welfare Services Data Links providing information and data sources on Emergency Response referrals, Child Welfare Services caseload, cases with open out-of-home placements, placement terminations, Adoptions in California

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and demographics of the general population. This information is included in Attachment J.

CDSS is analyzing the potential impact of the Child Abuse Prevention and Treatment Act (CAPTA): Keeping Children and Families Safe Act of 2003. CDSS and DDS staff are completing an analysis of current practices and developing recommended enhancements to the current procedures for referrals to Early Start.

Ms. Treadwell reported that at this time Mr. Bruce Wagstaff is serving as the CDSS interim Deputy Director.

#### **DEPARTMENT OF ALCOHOL AND DRUG PROGRAMS (ADP)**

Cynthia Jaynes reported ADP has not received additional budgetary reductions at this time. ADP has implemented staff reassignments in order to meet workload demands in Units with vacancies. The Office of Perinatal Substance Abuse (OPSA) Branch lost six analysts and the remaining seven analysts are working in both the Youth Treatment and Perinatal Sections.

Due to travel constraints, ADP is not conducting site visits at this time. A survey has been developed and disseminated to all perinatal substance abuse programs in order to determine regulatory compliance and training needs.

The first issue of the Perinatal Newsletter is available on ADP's website. The newsletter will be updated quarterly and will only be available on-line at [www.adp.ca.gov](http://www.adp.ca.gov).

Edward Rilley, Ph.D., Director of the Center for Behavioral Teratology, San Diego State University, will give a presentation to the ICC on Fetal Alcohol Syndrome (FAS) and Fetal Alcohol Spectrum Disorder (FASD) in September 2004. The presentation will cover prenatal effects of alcohol on brain development; short and long-term follow-up, and coping with a child with FAS/FASD.

#### **DEPARTMENT OF MENTAL HEALTH (DMH)**

Luis Zanartu reported that Governor Schwarzenegger, in his proposed budget for FY 2004/05, announced his intention to seek federal approval to redesign Medi-Cal in order to contain costs while avoiding deep cuts in eligibility of benefits. The types of changes under consideration represent fundamental changes to Medi-Cal. As part of the redesign process, the California Health and Human Services Agency is seeking stakeholder input on the State's proposed changes and suggestions for new ideas for the program. For specialty mental health services, there will be an additional stakeholder Input Process to develop strategies for specialty mental health services that will be then included in the overall stakeholder process.

As a part of this stakeholder process, the Department of Mental Health (DMH) has been asked to facilitate obtaining stakeholder input on issues specific to specialty mental health services. The specialty mental health input process facilitated by DMH will provide recommendations to Medi-Cal Redesign

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workgroups. As the process proceeds, more information will be posted on the DMH website.

### **DEPARTMENT OF MANAGED HEALTH CARE (DMHC)**

Marcy Gallagher explained that the DMHC does not administer public programs as it is regulatory in nature. The laws by which the DMHC regulates health plans come in two varieties: those statutes enacted by the Legislature and those regulations developed by the Department. The California Legislature enacted a body of statutes collectively known as the Knox-Keene Health Care Service Plan Act of 1975, as amended. In addition to the statutes passed by the Legislature, the Department enacted a number of regulations under which health care plans must operate. These regulations help to bring some detail and clarity to the manner in which health plans must comply with the statutes enacted by the Legislature.

DMHC is developing regulations to implement the provisions of Senate Bill 853 (Escutia) on health care language assistance. On January 1, 2006, regulations establishing standards and requirements to provide health care service plan enrollees with access to language assistance in obtaining health care services will be in effect. The regulations will require health care service plans and specialized health care service plans to implement programs to assess enrollee needs, and to provide translation and interpretation for medical services and translation of vital documents to enrollees.

### **ADJOURNMENT**

With no additional business, the meeting was adjourned at 1:10 p.m.

**STAFF AND OTHERS ATTENDING ICC GENERAL MEETING\*  
FEBRUARY 27, 2004**

**ICC STAFF:**

Cheryl Holden  
Cheri Schoenborn

**ICC COMMITTEE STAFF:**

Peter Guerrero  
Stephanie Myers  
Elissa Provance  
Virginia Reynolds  
Shelia Wolfe

**COMMUNITY REPRESENTATIVES:**

Robert Sifuentes for Tony Anderson  
Zelna Banks  
Jean Brunelli  
Fran Chasen  
Terry Colborn  
Kathleen Colvin  
Sandy Harvey  
Laurie Jordan  
Julie Kingsley  
Nina LaVine

Linda Landry  
Robin Millar  
Peter Michael Miller  
Lois Pastore  
Ivete Pena  
Kristine Pilkington  
Kay Ryan  
Debbie Sarmento  
Sherry Torok  
Kate Warren

**DEPARTMENT LIAISONS:**

Debby Reath, DDS  
Mary Smithberger, CDE  
Rosa King for Pat Widmann, DDS

**GUESTS:**

Ellen Brohms  
M.E. Eleri  
Rosa Gaona  
Susan Graham  
Christine Hickey  
Chris A. Lota  
Robin Melrose Bourbon  
Al Millan  
Sharon Rea Zone  
Linda Rivera  
Rachel Wales

\*Reflects individuals signing attendance sheet.